

Questions Received from Prospective Offerors

A. Technical Questions

1. Re: Sampling; Page 6 of the RFP - *After InterMedia has provided the sample, the Subcontractor will work with the national statistical office as necessary to: (1) identify the selected PSUs and their boundaries on the ground, and (2) locate sampled households where a household listing is used for household selection.*

Question: In which country/countries will household listings be used for household selection?

Answer: This will be known only during the evaluation of the sampling frame available for the survey. At this point, we do not know yet what sampling method will be used in each country.

2. Should we assume a proportionate allocation of sample to the population found within the different regions in the countries?

Answer: The survey aims to produce representative statistics at the national level as well as for urban and rural areas separately.

3. In the RFP you have stated that the sampling design will use a multistage cluster sampling approach. Could you please clarify at what stage you will be stratifying for the different countries?
 - a. Specifically, please clarify the geographic level of stratification for Kenya, Uganda, Tanzania and Nigeria

Answer: Although stratification may vary across countries, it will be done at the level of the first stage of selection. For previous surveys conducted in several countries, a stratum was the urban or rural part of a region/county.

4. We will need more time for the translation. Is it ok to have more than 5 days of translation, especially for Nigeria and Uganda?

Answer: Yes, we will allow up to ten (10) business days for the translation of the survey into local languages.

5. Since interviewers will all be fluent in English and local language, why do we need to translate training manuals to local language?

Answer: While translation manuals may not be necessary in all countries, it has been our experience that it can be useful and/or necessary. InterMedia will work with the successful firm to refine the list of training manuals that should be translated.

6. *The questionnaire will require between 40 and 90 minutes (page 4).*

Question: That is a broad range, could you please share the average time as it affects the hit-rate and costs.

Answer: Below are the average survey durations in the four countries from 2016:

Nigeria: 69 minutes

Kenya: 79 minutes

Tanzania: 107 minutes

Uganda: 80 minutes

7. *In all cases, the expenditure of funds provided by DAI must be properly authorized, used for the intended purpose, and recorded in an organized and consistent manner (page 35).*

Question: Who or what does DAI stand for?

Answer: Please disregard the reference to DAI as that was a typographical error. The sentence should read “*In all cases, the expenditure of funds provided by InterMedia must be properly authorized, used for the intended purpose, and recorded in an organized and consistent manner.*”

B. Financial/Cost Questions

8. Re: Fieldwork plan; page 6 of the RFP - *Any costs associated with fieldwork implemented by the national statistical office will be borne solely by InterMedia.*

Question: Should we include estimates in the financial proposal or will the costs be reimbursed after expenditure?

Answer: InterMedia will enter into separate contracts with the National Statistics Office in each country. These contracts will cover any fieldwork activity to be conducted by the statistics office and associated costs. Cost proposals submitted in response to this RFP should not include any reimbursable expenses for statistical office staff.

9. *Any cost associated with the delivery of the sample by the statistical office will be borne solely by InterMedia (page 6).*

Question: Will InterMedia cover national statistical office’s costs associated with support (transport, allowances, etc.) in the identification of PSUs and location of sampled households as well?

Answer: Please see the answer to Question 8.

10. You have stated in the RFP that the subcontractor will work with the respective NBS to identify the PSU. You have also indicated that you will pay the NBS directly for drawing of the sample. Should we incorporate the cost of having to work with the local leaders and NBS field staff in identification of the PSU or has this been covered in the cost of drawing the sample?

Answer: Payment for NBS field staff will be covered under a separate contract with NBS (refer to the answer to Question 8). Cost proposals submitted in response to this RFP should include all of the subcontractor’s costs associated with fieldwork. If you anticipate any costs working with local leaders, we suggest that Offerors include such costs in your proposals.

11. In the sample definition per enumeration area, you indicate that we will have 10 to 15 households, is it ok to use an average of the two for cost estimation or what would you recommend we consider for costing purposes?

Answer: 10 households will be selected in each EA in all countries.

12. The RFP states that *household selection will be done using the random walk methodology or from household lists created in a recently conducted listing operation.* Please clarify if we are to cater for the cost of listing the households or if this has been done by a different entity?

Answer: No, Offerors are not expected to account for the cost of listing the households as the survey will not include a new separate household listing operation. To the extent possible, and following a thorough evaluation by InterMedia, the survey may use existing household lists from a recently conducted national survey.